



After School Programme Agreement

Our responsibility to you the parent/caregiver and your child

- To serve your child an afternoon snack, this will consist of a sandwich, fruit, and drink and on occasions a treat.
- To create and deliver a fun and safe programme that will include physical activity, reading, art and crafts
- **Behaviour** – Should your child choose not to follow our safety precautions and/or rules we would see it necessary to withdraw privileges that the child would normally be entitled to – i.e. loss of stars on their chart, possibly time away from a particular activity for a while.
- We will inform you of any situation that has affected your child. This will include both positive and negative. Should your child be seen fighting or injuring another member of the programme you would be contacted and expected to collect your child. Should this behaviour continue then your child would be asked to leave the programme.
- We will pay all bills that are incurred to us to cover the running of the programme.

Team Leader: Date:

You the parent/caregiver and your child’s responsibility to the Active Kids After School Programme

- Your child **MUST** be collected by 5.30pm at the end of each day or a penalty will be added to your invoice. This amount will be the total cost of paying the supervisors to stay till your arrival; this could be up to \$20.00.
- Fees for the After School Programme are to be paid one week in advance. After the first week, payments can be made on the last session of the week (unless other arrangements are made with the supervisor; fees must still be paid one week in advance). Fees for children attending on a casual basis are to be paid at the end of each session. Should fees not be paid, your child may be unable to attend the following week/day.
- **Sick days** – the After School Programme will charge for absences. Caregivers are expected to inform the ASP if their child is going to be away from the programme, at any time. If your child becomes unwell at the programme, we will contact you, and you are expected to come and pick up your child.
- Caregivers must inform the programme of any medical conditions that affect their child, including information of treatment and medication required.

Parent/Caregiver Signature: Date:

Thanks for ensuring the ongoing service of the Active Kids After School Programme



Sport Canterbury

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